

Information Released under Freedom of Information Act

Subject: Organisational structure of Marketing, Human Resource and Internal Communication departments within Companies House

Date Released: 30 January 2009

Summary of request: The enquirer has requested a detailed structure of both Marketing and Communications and Human Resources departments

Information released:

The organisational charts of our Marketing and Human Resources departments are attached. These charts can also be found on our website under 'List of Information Released 2008'

<http://www.companieshouse.gov.uk/freedomInformation/infoReleasedPDFs/discLog77.pdf> as this information was previously released in response to a Freedom of Information Request.

An organisational chart for our Internal Communications Team & Press is also attached.

The Marketing, Human Resources and Communications Teams are all located at Companies House Crown Way Cardiff CF14 3UZ.

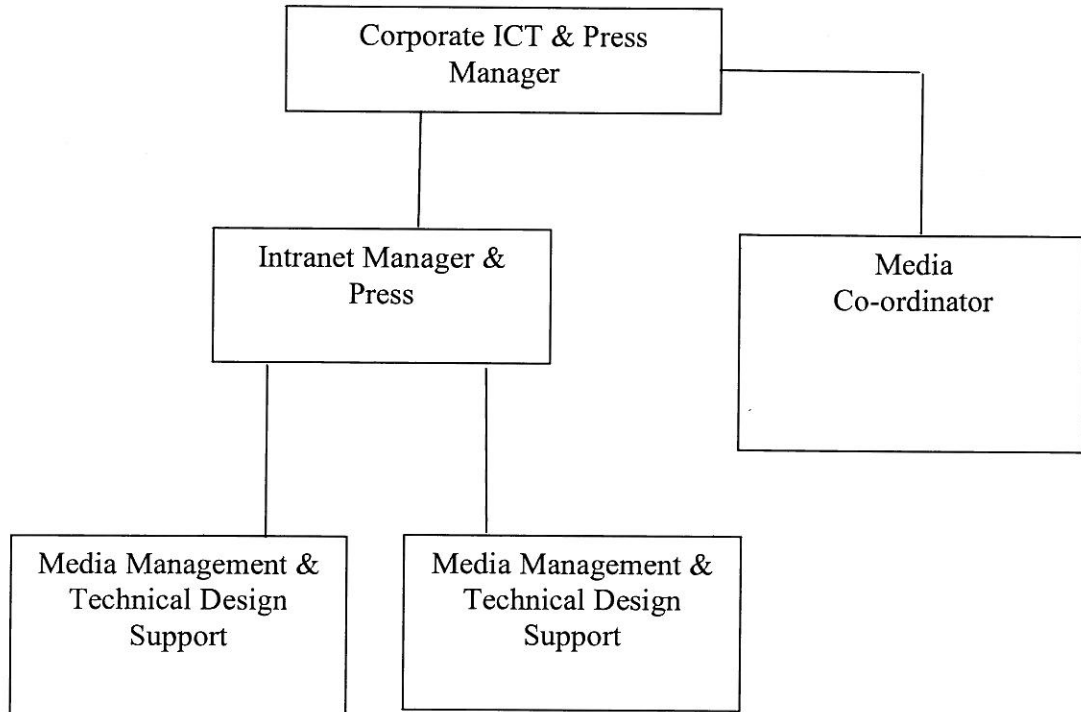
The details you wanted to include in the charts were "Communications, Marketing, Market Research and Analysis, Public/Media/Press Relations, Events, Project Management, E-Marketing, Copywriters and Web Content Editors". The majority of this detail is included in both documents enclosed though I should point out that:

- 'The Customer Insight Manager' covers Market Research and Analysis
- Companies House does not have a 'copywriter or Web Content Editor
- In Companies House 'e-Marketing' is no one individual's job, but a method which is deployed in external communications.
- I have assumed that by project management you mean project management within the Marketing department and again Companies House does not have any individual specifically for this function.

Please note that I have not included all the names of the individuals working in these teams as, under section 40 of the Freedom of Information Act 2000, I am not required to release their names unless they are already in the public domain.

Internal Communications Team & Press

Corporate Strategy Directorate: (Director; Tim Moss)



Location: Companies House. Crown Way, Cardiff CF14 3UZ