

Information Released under Freedom of Information Act

Subject: Statistics on the number of duplicate reminder letters sent by Companies House between 31 March 2008 and 4 April 2008.

Date Released: 16 April 2008

Summary of request: Request for the number of duplicate letters being sent out by Companies House and the cost of this process.

Information released:

Firstly, please accept our apologies that you have received duplicate letters and for any inconvenience caused. Unfortunately the duplicate letters were a result of a recent system error which has now been resolved.

With regard to your questions above I am pleased to be able to provide the following information:

1. Between 31 March 2008 and 4 April 2008, 37,324 companies were sent 2 letters and 5,863 companies were sent 3 letters.
2. The cost per letter was 35p (this includes postage).