

RP02B

Application for rectification of a registered office or UK establishment address by the Registrar of Companies



✓ What this form is for
 You may use this form to apply to the Registrar to rectify the register in respect of a notice of a change in a company's registered office or UK establishment address only, where information was delivered under the Companies Act 2006 or The Overseas Companies Regulations 2009, on, or after, 1st October 2009 that:

- was done without the authority of the company, or
- is forged.

✗ What this form is NOT for
 You cannot use this form:

- to apply to rectify the register where previously delivered information was either factually inaccurate, unnecessary, inconsistent with other information already on the register or has been replaced.
- for forms delivered either under the Companies Act 1985 or before 1st October 2009.

For further information, please refer to our guidance at www.companieshouse.gov.uk

1 Company details

Company number to which the application to rectify relates ¹

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Company name to which the application to rectify relates ¹

→ Filling in this form
 Please complete in typescript or in bold black capitals.
 All fields are mandatory unless specified or indicated by *
¹ This is the company's number and name whose record is to be rectified.

2 Company/Overseas company address ²

Building name/number

Street

Post town

County/Region

Postcode

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Country

² This must be the company's registered office as currently shown on Companies House records.

3 Address being rectified

Please indicate which address is being rectified. ³

- Change of a registered office address (Form AD01)
- Newid cyfeiriad y swyddfa gofrestredig / Change of a registered office address (Form AD01c).
- Return by a UK establishment of an overseas company for change of details (Form OS CH01).

Description of the form ⁴

³ Please tick as appropriate.
⁴ Please enter any distinguishing information if more than one form of that type filed on the same day e.g. transaction number.

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Registration Date ¹

Date of registration

d	d	m	m	y	y	y	y
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¹ Please enter the date of registration of the form in question.

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Reason for rectification

I confirm that the notice referred to above ²

- was done without the authority of the company.
- is forged.

I confirm that this application is being made by the company or (as the case may be) overseas company to which the relevant material to be rectified is the subject of this application.

² Please tick as appropriate.

Information to be rectified

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The company/overseas company to which the material relates

I confirm that the material specified in this application complies with the requirements under section 1095 of the Companies Act 2006 and Regulations 4 & 5 of The Registrar of Companies and Applications for Striking Off Regulations 2009.

I am signing this form on behalf of the company or (as the case may be) overseas company.

Signature

Signature

X

X

This form may be signed by:
Director❶, Secretary, Person authorised❷, Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver, Receiver manager, Liquidator, Charity commission receiver and manager, CIC manager, Judicial factor.

❶ Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.

❷ Person authorised

Under either section 270 or 274 of the Companies Act 2006.

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- You have completed all sections of this form.
- You have signed the form in Section 6.



Important information

Please note that the information on this form will not appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk