

# LL RP04

## Second filing of a document previously delivered for a Limited Liability Partnership (LLP)



### ✓ What this form is for

You can only use this form to file a second filing of a document delivered for an LLP in respect of documents that relate to events that occurred on or after 1 October 2009 that held inaccuracies.

A second filing of a document must only be filed where it is providing corrected information that has been properly delivered but inaccuracies still appear on the register.

### ✗ What this form is NOT for

You cannot use this form to file a second filing of a document for an LLP in respect of documents that relate to events that occurred before 1 October 2009.

A second filing of a document cannot be filed where it is correcting information that was not properly delivered. Form LL RP01 must be used in these circumstances.

For further information, please refer to our guidance at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

## 1 LLP details

LLP number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
LLP name in full	<input type="text"/>							

→ **Filling in this form**  
Please complete in typescript or in bold black capitals.  
All fields are mandatory unless specified or indicated by \*

## 2 Description of the original document

Document type ①	<input type="text"/>								
Date of registration of the original document	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

① **Description of the original document**  
Please enter the document type (e.g. an Appointment of member of an LLP—LL AP01) and any distinguishing information if more than one document of that type was filed on the same day.

## 3 Applicable documents

This form **only** applies to the following forms:  
LL AP01 Appointment of member of a Limited Liability Partnership (LLP)  
LL AP02 Appointment of corporate member of a Limited Liability Partnership (LLP)  
LL CH01 Change of details of a member of a Limited Liability Partnership (LLP)  
LL CH02 Change of details of a corporate member of a Limited Liability Partnership (LLP)  
LL TM01 Termination of appointment of member of a Limited Liability Partnership (LLP)  
LL AR01 Annual Return of a Limited Liability Partnership (LLP)

## 4 Section 243 Exemption<sup>②</sup>

If you are applying for, or have been granted, exemption under section 243 of the Companies Act 2006 (as applied to LLPs by the Limited Liability Partnerships (Application of the Companies Act 2006) Regulations 2009) and the document(s) you are updating contain(s) your usual residential address, please post this form along with the updated document(s) to the address below:

The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE.

② If you are currently in the process of applying for or have been granted a Section 243 exemption, you may wish to check that you have not entered your usual residential address as the service address in the accompanying form (e.g. LL AP01 or LL CH01).

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## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



## Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- The LLP name and number match the information held on the public Register.
- You can only use this form to file a second filing of a document delivered for an LLP in respect of documents that relate to events that occurred on or after 1 October 2009 that held inaccuracies.
- If you are updating a document where you have previously paid a fee, do not send a fee along with this form.
- You have enclosed the second filed document(s).
- If the LLP to which this document relates has signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form, and the second filed document(s), a PR03 form 'Consent for paper filing.'



## Important information

**Please note that all information on this form will appear on the public record.**



## Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

### For LLPs registered in England and Wales:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff.

### For LLPs registered in Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

### For LLPs registered in Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

### Section 243 exemption

If you are applying for, or have been granted, a section 243 exemption, please post this whole form to the different postal address below:

The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE.



## Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**