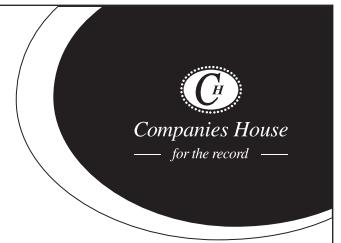


# EE AP01

## Appointment of manager of an EEIG where the official address of the EEIG is in the UK



**✓ What this form is for**  
You may use this form to appoint an individual as a manager of an EEIG where the official address is in the UK.

**✗ What this form is NOT for**  
You cannot use the form to appoint a corporate body or firm as manager of an EEIG. To do this please use form EE AP02.

For further information, please refer to our guidance at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

### 1 EEIG details

Grouping number	<input type="text"/>
Grouping name in full	<input type="text"/>

**→ Filling in this form**  
Please complete in typescript or in bold black capitals.  
  
All fields are mandatory unless specified or indicated by \*

### 2 Date of manager's appointment

Date of appointment	<input type="text"/>
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### 3 New manager's details

Title *	<input type="text"/>
Full forename(s)	<input type="text"/>
Surname	<input type="text"/>
Former name(s) ①	<input type="text"/>
Nationality	<input type="text"/>
Date of birth	<input type="text"/>
Business occupation (if any) ②	<input type="text"/>

**① Former name(s)**  
Please provide any previous names which have been used for business purposes in the past 20 years.  
  
Married women do not need to give former names unless previously used for business purposes.

**② Business occupation**  
If you have a business occupation, please enter here. If you do not, please leave blank.

### 4 New manager's service address ③

	Please complete the service address below.
Building name/number	<input type="text"/>
Street	<input type="text"/>
Post town	<input type="text"/>
County/Region	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text"/>

**③ Manager's service address**  
This is the address that will appear on the public record. This does not have to be your usual residential address.  
  
If you provide your residential address here it will appear on the public record.

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5

## Statement

If the grouping has more than one manager does the manager have the power to bind the grouping acting singly? ❶

- Yes
- No - Please specify below the conditions under which the managers can bind the grouping.

❶ Please tick the box.

Grouping conditions


6

## Signatures

I consent to act singly/jointly as manager of the grouping named above.

New manager's signature

Signature

X

X

Authorising signature

Signature

X

X

This form may be signed and authorised by a member or manager.

7

## Additional former names (continued from Section 3)

Former names ❷


❷ Additional former names  
Use this space to enter any additional names.

# EE AP01

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## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



## Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- The grouping name and number match the information held on the public Register.
- You have provided a business occupation if you have one.
- You have provided a correct date of birth.
- You have completed the date of appointment.
- You have completed the nationality box in Section 3.
- You have provided the service address.
- The addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number.
- You have included all former names used for business purposes over the last 20 years.
- The new manager has signed the form.
- You have provided an authorising signature.



## Important information

**Please note that all information on this form will appear on the public record.**



## Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

### For EEIGs registered in England and Wales:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff.

### For EEIGs registered in Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

### For EEIGs registered in Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



## Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**