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## COMPANIES FORM No. 410(Scot) Particulars of a charge created by a company registered in Scotland

# 410

CHWP000

A fee of £13 is payable to Companies House in respect  
of each register entry for a mortgage or charge

Please do not  
write in  
this margin

Pursuant to section 410 of the Companies Act 1985

Please complete  
legibly, preferably  
in black type, or  
bold block lettering

To the Registrar of Companies  
(Address overleaf - Note 6)

For official use

Company number

Name of company

\* insert full name  
of company

Date of creation of the charge (note 1)

Description of the instrument (if any) creating or evidencing the charge (note 1)

Amount secured by the charge

*If there is not enough  
space on this form  
you may use the  
prescribed  
continuation sheet  
410cs*

Names and addresses of the persons entitled to the charge

Presenter's name address telephone  
number and reference (if any):

For official use (02/06)

Charges Section

Post room

Short particulars of all the property charged.

*Please do not write in this margin*

Please complete legibly, preferably in black type, or bold block lettering

*If there is not enough space on this form you may use the prescribed continuation sheet 410cs*

Statement, in the case of a floating charge, as to any restrictions on power to grant further securities and any ranking provision (note 2)

Particulars as to commission, allowance or discount paid (see section 413(3))

**A fee is payable to Companies House in respect of each register entry for a mortgage or charge. (See Note 5)**

Signed \_\_\_\_\_ Date \_\_\_\_\_

On behalf of [company] [chargee]†

**Notes**

1. A description of the instrument e.g. "Standard Security" "Floating Charge" etc, should be given. For the date of creation of a charge see section 410(5) of the Act. (Examples - date of signing of an Instrument of Charge; date of recording / registration of a Standard Security; date of intimation of an Assignment.)

2. In the case of a floating charge a statement should be given of (1) the restrictions, if any, on the power of the company to grant further securities ranking in priority to, or pari passu with the floating charge; and / or (2) the provisions, if any, regulating the order in which the floating charge shall rank with any other subsisting or future floating charges or fixed securities over the property which is the subject of the floating charge or any part of it.

3. A certified copy of the instrument, if any, creating or evidencing the charge, together with this form with the prescribed particulars correctly completed must be delivered to the Registrar of Companies within 21 days after the date of the creation of the charge. In the case of a charge created out of the United Kingdom comprising property situated outside the U.K., within 21 days after the date on which the copy of the instrument creating it could, in due course of post, and if despatched with due diligence, have been received in the U.K. Certified copies of any other documents relevant to the charge should also be delivered.

4. A certified copy must be signed by or on behalf of the person giving the certification and where this is a body corporate it must be signed by an officer of that body.

5. A fee of £13 is payable to Companies House in respect of each register entry for a mortgage or charge. Cheques and Postal Orders are to be made payable to **Companies House**.

6. The address of the Registrar of Companies is: Companies House, 139 Fountainbridge, Edinburgh EH3 9FF  
DX 235 Edinburgh or LP - 4 Edinburgh 2

† delete as appropriate